

Licensing Panel

Tuesday, 7th November, 2023, 1.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

Agenda

1 Apologies for absence

2 Declarations of Interests

Members are requested to indicate at this stage in the proceedings any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.

3 Procedure

The procedure to be followed for the hearing.

(Pages 3 - 6)

4 New Premises Licence application

Report of the Interim Deputy Chief Executive attached.

(Pages 7 - 34)

Chris Sinnott
Chief Executive

Electronic agendas sent to Members of the Licensing Panel

The minutes of this meeting will be available on the internet at www.southribble.gov.uk

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Agenda Item 3

LICENSING ACT PANEL

PROCEDURE FOR ALL HEARINGS BEFORE THE LICENSING PANEL TO DETERMINE ANY APPLICATIONS OR COMPLAINTS MADE UNDER THE LICENSING ACT 2003.

PRELIMINARY POINTS

It has been agreed by Licensing and Public Safety Committee that, in addition to the Declaration of any personal or prejudicial interest (in accordance with the Local Government Act 2000):

- Any member in whose ward an application premises is situated will declare this and will not take part in the hearing of the application.
- Any member of a Licensing Panel who wishes to either support or oppose the granting of a licence either personally or on behalf of their constituents, must attend either as a supporter of the application or as an objector and sit in the public gallery. That member may not sit on a Licensing Panel hearing for the application.
- Subject to Section 100A of the Local Government Act 1972, the Panel may exclude the public from all or part of the hearing where it considers that the public interest in doing so outweighs public interest in the hearing, or that part of the hearing, taking place in public. This will include, the exclusion of the public during its deliberations and its decision making.

HEARING PROCESS

Please note that the applicant in a review hearing is a person who has applied to review the licence. This could be a responsible authority or a member of the public. In this case the applicant is not the licence holder.

APPLICATION PROCESS PROCEDURE

- 1) General introduction by the Chair and the procedure to be followed in the hearing.
- 2) In accordance with Regulation 23 of the Licensing Act 2003 (Hearings) Regulations 2005 the Chair of the Panel will lead the discussion.
- 3) A Licensing Officer will briefly outline the application.

Agenda Item 3

4) Applicant(s) Case:

(Responsible authority if for a Review):

- a) The applicant(s) will be invited to put forward any information in support of their application including the calling of witnesses.
- b) The objector(s) and/or representatives, the Panel and any other Responsible Authority may ask questions of the applicant, witnesses and/or their representatives.

5) Responsible Authorities:

- a) Any other Responsible Authority (who has made representations) will be invited to put forward any information in support of their representation including the calling of witnesses.
- b) The objector(s) and/or representatives, the Panel and applicant(s) may ask questions of the Responsible Authority, witnesses and/or their representatives.

6) The Objector(s) Cases(s):

- a) The objector(s) will be invited to put forward any information in support of their objection including the calling of witnesses.
- b) The applicant(s) and/or their representatives, the panel and any other Responsible Authority may ask questions of the objector(s), witnesses and/or their representatives.

7) The Chair will then ask the applicant if, in light of the representations, they wish to amend the application. **The Panel will only consider the application laid before it during decision making.**

8) Summing up:

- a) Objector(s) Case(s)
- b) Applicant(s) Case

9) Conclusion

The Chair will ask the Licensing Authority Legal Representative whether there are any other matters to be raised or resolved before the hearing is closed for deliberations.

Agenda Item 3

10) Deliberations

Generally the public and the applicant will be excluded when the Panel is determining the hearing decision.

11) Notice of Decision

The decision will be issued to the applicant and any interested parties five working days after the Hearing meeting.

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Agenda Item 4



Report of	Meeting	Date
Director of Planning and Development	Licensing Panel	07/11/2023

New Premises Licence application

Is this report confidential?	No
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Is this decision key?	No
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Savings or expenditure amounting to greater than £100,000	Significant impact on 2 or more council wards
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Purpose of the Report

1. To provide an overview of the application and inform Members of the relevant parts of statute and guidance relating to this application.

Recommendations

Members are requested to:

2. Note the content of the report; and determine whether to grant or reject the application.
3. If members grant the application, they are asked to consider whether any additional conditions or restrictions should apply.

Reasons for recommendations

4. As this application has been submitted on behalf of South Ribble Borough Council, for transparency and impartiality reasons, members are asked to determine this application instead of officers as would normally be the case where relevant representation have not been received.

Other options considered and rejected

5. No other options for members to consider.

Corporate priorities

6. The report relates to the following corporate priorities:

Agenda Item 4

An exemplary council	Thriving communities
A fair local economy that works for everyone	Good homes, green spaces, healthy places

Background to the report

7. The licensing authority has received an application submitted by the events team of South Ribble Borough Council, for a premises licence for Leyland Town Centre.
8. Over recent years, the success of community events in the town centre, have seen the size of these events grow.
9. Events such as “The Leyland Light Switch On” and “Taste of Leyland” require authorisation to play amplified music and to sell alcohol.
10. As such the use of Temporary Event Notices for authorisation, have been considered as not good working practice by the licensing authority and the police.
11. Under the Licensing Act 2003, a Temporary Event Notice only permits up to 499 people in one permitted area at any one time, additionally the licensing authority cannot attach any conditions to a Temporary Event Notice unless it relates to an existing premises licence.
12. Issuing a premises licence, will give responsible authorities more enforcement over the event, the following conditions have been agreed between the applicant, the police and the licensing authority, to ease any concerns over the regulation of any event taking place.
 1. *The number of events will be limited to 6 events per year, following agreement with the licensing authority and police licensing department up to 14 days prior to any event.*
 2. *Use of Polycarbonates only, no drinks to be consumed in glass bottles glasses etc. in any area.*
 3. *A risk assessment for each individual event will be produced to licensing and police within 14 days of an event.*
 4. *The risk assessment will include but not limited to*
 - *Use of SIA staff*
 - *Use of stewards*
 - *A tailored event management plan specific to the event.*
 - *Engagement with ESAG before any event.*
 - *First aid cover adequate to each event*
 - *All stewards recognisable with hi visibility clothing*
 - *All stewards will have radios on site*
 - *Public safety announcements as required*
 - *Emergency vehicle access points designated onto site*
 - *Road closure managed by a designated events management company or team*

Agenda Item 4

- *Danger areas roped off.*
 - 5. *Engagement with local resident/businesses regarding road closures before the event.*
 - 6. *Monitoring of music/sound levels will be logged and available to licensing or police officers at any event.*
 - 7. *Challenge 25 policy in place, all staff designated for sale of alcohol will be trained to the requirement of the licensing authority and Police.*
 - 8. *Lost child policy in place before each event.*
 - 9. *Designated collection point for lost children.*
 - 10. *Training given to staff regarding loss children before any event.*
 - 11. *Monitoring by stewards to ensure any safeguarding issues are reported.*
13. No representations have been received against the application. Normally in this case, officers would grant the application with the inclusion of the agreed conditions.
14. But, in this case, members are asked to determine this application, simply for transparency purposes, as this application has been submitted by South Ribble Borough Council itself.
15. The South Ribble Borough Council - Licensing Act 2003 policy states the following in regard to asking members to determine applications.

35.3 With many of the decisions and functions being purely administrative in nature, the grant of non-contentious applications, including for example, those licences and certificates where no representations have been made, has been delegated to licensing authority officers.

35.4 This form of delegations is without prejudice to officers referring an application to the Licensing Committee, if it is considered appropriate in the circumstances of any particular case.

35.5 Decisions in respect of individual applications will be made by a properly appointed licensing subcommittee.

Determination of The Application Under Section 18 Of the Licensing Act 2003

16. Members are requested to determine if the application should be granted with or without modifications or rejected.
17. Section 18 of the Licensing Act 2003 sets out the steps that can be taken, which are;
- To grant the licence subject to any conditions the Licensing Authority considers appropriate for the promotion of the Licensing Objectives.

Agenda Item 4

- To exclude from the scope of the licence any licensable activities to which the application relates
- To refuse to specify a person in the licence as the designated premises supervisor;

or

- To reject the application

18. A licensing authority must carry out its functions under the Act (licensing functions) with a view to promoting the licensing objectives. In carrying out its functions, a licensing authority must also have regard to;

- a) Its own statement of policy published under section 5, and
- b) Any guidance issued by the Secretary of State under section 182.

19. Relevant Policy Considerations, are as follows;

12.2 The licensing authority will consider attaching conditions to licences and permissions to prevent public nuisance. In considering all licence applications, the Licensing authority will consider the adequacy of measures proposed to deal with the potential for nuisance and disorder having regard to all of the circumstances of the application, and in particular consider the following: -

a. the type of activity, the number and type of customers likely to attend;

b. the levels of noise likely to be generated from the premises;

c. particular consideration to be given to the effect of the implementation of the smoking legislation on the four licensing objectives

d. the proposed hours of operation - there is no presumption that the local authority will allow external areas to be used by customers for the consumption of food or drink after 23.00 unless otherwise stated in the particular premises licensing conditions;

e. the levels of public transport accessibility for customers and the likely means of public or private transport that will be used;

f. means of access to the premises for customers;

g. Careful consideration will be given to the dispersal arrangements from premises including the impact of customers waiting around for transport such as taxis or buses or returning to private cars parked in the immediate vicinity. Any foreseeable nuisance in respect of the dispersal of patrons should be mitigated by an adequate and appropriate policy which is implemented and understood by all management and staff at the premises.

h. the cumulative impact of licensed premises;

h. frequency of the activity;

Agenda Item 4

i. the steps the applicant has taken or proposes to prevent disturbance by patrons arriving at or leaving the premises;

j. the steps the applicant has taken or proposes to prevent queuing, or if queuing is inevitable, to divert queues away from neighbouring premises, or otherwise manage the queue to prevent disturbance or obstruction;

k. the arrangements the applicant has made or proposes to make for security lighting at the premises, and the steps the applicant has taken or proposes to take to ensure that lighting will not cause a nuisance to residents;

l. whether routes to and from the premises pass residential premises; m. whether the premises would result in increased refuse storage or disposal problems or additional litter in the vicinity of the premises.

Climate change and air quality

20. The work noted in this report does not impact the climate change and sustainability targets of the Council's Green Agenda and all environmental considerations are in place.

Equality and diversity

21. South Ribble Borough Council is responsible for the licensing of premises under the Licensing Act 2003.

22. This policy applies to all licence holders regardless of gender, age, disability, religious belief, race or ethnic minority or sexual orientation.

23. No overall impacts have been identified across the equality strands within this report.

Risk

24. n/a

Comments of the Statutory Finance Officer

25. There are no financial implications.

Comments of the Monitoring Officer

26. The duty of members to have regard to national section 182 guidance and the Council's adopted statement of licensing policy is referred to in the body of the report. The decision should be based on promotion of the four licensing objectives, namely the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm

Appendices

Appendix 1 – Application form

Appendix 2 – Plan

Agenda Item 4

Report Author:	Email:	Telephone:	Date:
Chris Ward (Licensing Manager)	christopher.ward@southribble.gov.uk	01772 625330	23/10/2023

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We South Ribble Borough Council
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Leyland town centre			
Incorporating			
Hough Lane (from the roundabout at School Lane to the junction with Herbert Street), Northcote Street (up to Balfour Court), Balfour Court and Ecroyd Street car park. The area would incorporate the road and pavement areas.			
Post town		Postcode	

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|--|--------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |

- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name South Ribble Borough Council
Address Civic Centre West Paddock Leyland PR25 1DH
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) Local authority
Telephone number (if any) 01772 625625
E-mail address (optional) events@southribble.gov.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	4	1 1 2 0 2 3

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

South Ribble authorised community events on Hough Lane – these will include ones similar but not limited to the Christmas light switch on, Leyland Festival, a food festival and music events.

Leyland town centre,
 Hough Lane,
 Northcote Street up to Balfour Court
 Balfour Court,
 Ecroyd Street car park

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

8000

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	9am	11pm	<u>Please give further details here</u> (please read guidance note 4) This would be to cover outdoor theatre performances attracting a small audience with low level noise (mainly characters speaking)		
Tue	9am	11pm			
Wed	9am	11pm	<u>State any seasonal variations for performing plays</u> (please read guidance note 5) These would generally be in the summer months.		
Thur	9am	11pm			
Fri	9am	11pm	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	9am	11pm			
Sun	9am	11pm			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4) This would be to cover outdoor movies on a big screen.					
Mon	9am	11pm						
Tue	9am	11pm						
Wed	9am	11pm				State any seasonal variations for the exhibition of films (please read guidance note 5) These would generally be in the summer months.		
Thur	9am	11pm						
Fri	9am	11pm				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	9am	11pm						
Sun	9am	11pm						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	9am	11pm	Please give further details here (please read guidance note 4) This would be for performers at events such as the Christmas lights switch on with a large stage and main focus of entertainment. And for smaller performance as part of events such as a food festival to provide background entertainment.		
Tue	9am	11pm			
Wed	9am	11pm	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	9am	11pm			
Fri	9am	11pm	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	9am	11pm			
Sun	9am	11pm			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	9am	11pm	Please give further details here (please read guidance note 4) This would be for performers at events such as the Christmas lights switch on with a large stage and main focus of entertainment. And for smaller performance as part of events such as a food festival to provide background entertainment.		
Tue	9am	11pm			
Wed	9am	11pm	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur	9am	11pm			
Fri	9am	11pm	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	9am	11pm			
Sun	9am	11pm			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	9am	11pm	<u>Please give further details here</u> (please read guidance note 4) This would be for performers at events such as the Christmas lights switch on with a large stage and main focus of entertainment. And for smaller performance as part of events such as a food festival to provide background entertainment.		
Tue	9am	11pm			
Wed	9am	11pm	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur	9am	11pm			
Fri	9am	11pm	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	9am	11pm			
Sun	9am	11pm			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) Half hour drink up timings from closing times of all events. Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Mon	9am	10:30pm			
Tue	9am	10:30pm			
Wed	9am	10:30pm			
Thur	9am	10:30pm			
Fri	9am	10:30pm			
Sat	9am	10:30pm			
Sun	9am	10:30pm			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Andrew Daniels	
Date of birth redacted	
Redacted	
Postcode	
Personal licence number (if known) Redacted	
Issuing licensing authority (if known) South Ribble Borough Council	



K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	9am	11pm	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Tue	9am	11pm	
Wed	9am	11pm	
Thur	9am	11pm	
Fri	9am	11pm	
Sat	9am	11pm	
Sun	9am	11pm	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The number of events will be limited to 6 events per year, following agreement with the licensing authority and police licensing department upto 14 days prior to any event. These are all community events suitable for people of all ages and are to encourage people to enjoy themselves and support the local economy.

b) The prevention of crime and disorder

Use of Polycarbonates only, no drinks to be consumed in glass bottles glasses etc in any area.

A risk assessment for each indivial event will be produced to licensing and police within 14 days of an event.

The risk assessment will include but not limited to

- Use of SIA staff
- Use of stewards
- A tailored event management plan specific to the event.
- Engagement with ESAG before any event.

c) Public safety

- First aid cover adequate to each event
- All stewards recognisable with hi visibility clothing
- All stewards will have radios on site
- Public safety announcements as required
- Emergency vehicle access points designated onto site
- Road closure managed by a designated events management company or team
- Danger areas roped off.
- A risk assessment for each indivial event will be produced to licensing and police within 14 days of an event.

d) The prevention of public nuisance

Community events that normally do not receive any noise complaints.

Engagement with local resident/businesses regarding road closures before the event.

Monitoring of music/sound levels will be logged and available to licensing or police officers at any event.

e) The protection of children from harm

Challenge 25 policy in place, all staff designated for sale of alcohol will be trained to the requirement of the licensing authority and Police.

Lost child policy in place before each event.

Designated collection point for lost children.

Training given to staff regarding loss children before any event.

Monitoring by stewards to ensure any safeguarding issues are reported.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	A P Daniels
Date	8 September 2023
Capacity	Senior manager at for the organisation applying for this licence.

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

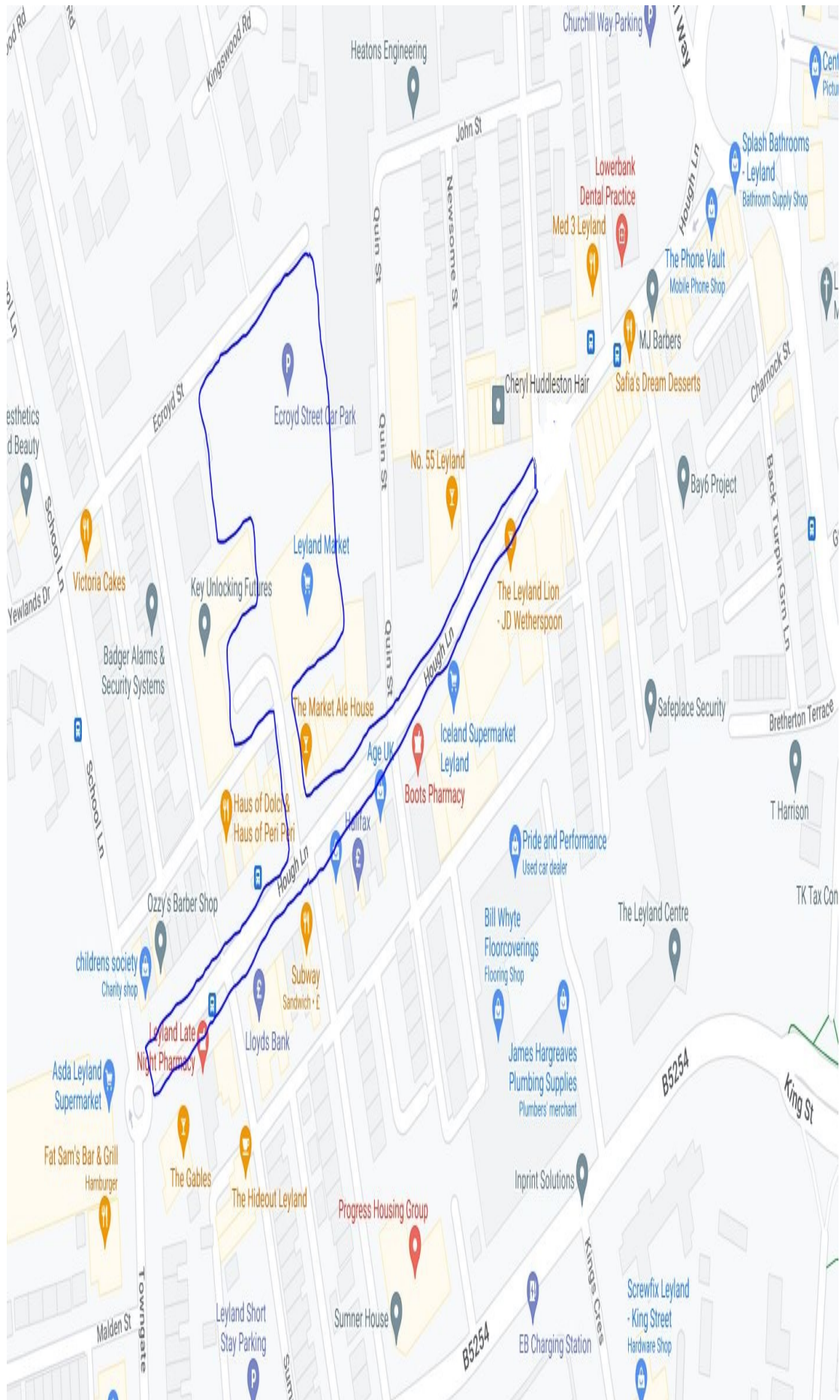
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)



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